



Colburn Town Council

Colburn Village Hall, Colburn, North Yorkshire, DL9 4LZ

Tel: 01748 833126 or 07745 657719

Email: colburnto@aol.com

www.colburntowncouncil.co.uk

Office hours: Mon to Fri 9.00 – 14.00

Town Mayor

Colin Mincher

Deputy Mayor

Michelle Dunning

Town Clerk & RFO

Philippa Graves

Dear Councillor

You are summoned to attend the next meeting of Colburn Town Council to be held on **Monday 16th October 2023 at 6.30 pm** in the Village Hall.

Members of the public are most welcome to join and ask questions.

Philippa Graves (Clerk)

A G E N D A

1. To receive Apologies
2. To receive Councillor “declaration of interests”
3. To recommend **Approval of Minutes** of the Town Council meeting held on 18th Sept 2023 (attached) and the **Minutes of the Open Spaces Committee** held on Mon 9th Oct (circulated by email)
Matters Arising – to discuss matters arising from the minutes not otherwise on the agenda
4. To receive **monthly crime report** for Oct (circulated by email and at the meeting)
5. To receive information on **County Council matters** from County Councillor Kevin Foster
6. To discuss the proposal (attached) for **creating a 20 mph zone covering central Colburn** accessed by Colburn Lane, Fourth Avenue and First Avenue (proposal by Cllr Hildyard attached)
7. To discuss the scope of the **Mayor’s allowance** and how the money could be spent in the future (led by Cllr Mincher)
8. To receive **reports from Other Bodies including Colburn Community Sports Centre (attached) and Committees to include Current Planning applications:**
21/01051/Outline application for Employment development, Office Space at Land South of Chartermark Way, Colburn Business Park, Colburn DL9 4QN Amended proposal (closed for comments 4th Oct 2023) Not supported
9. To discuss **Financial Matters:**
 - To discuss the **Section 137 grant request from the Colburn Youth Project** for continued funding 2024-25 at a higher rate of £8147 to cover a small pay increase for the staff (information attached)
 - To approve **Payment/receipt List** from 19th Sept -16th Oct 2023 (circulated at meeting)
 - To receive September monthly figures with bank reconciliation (attached)
10. **Date of next Meeting: Mon 20th November commencing at 6.30 pm**
11. Any other Business (Items for information only)

Date of posting: 11th Sept 2023

MINUTES OF EACH TOWN COUNCIL MEETING ARE AVAILABLE FOR PUBLIC INSPECTION AT THE WEBSITE www.colburntowncouncil.co.uk